



unitar

United Nations Institute for Training and Research

Knowledge to lead

E-Learning and Networking

for a Global Audience of Finance-Sector & Trade Officials

www.unitar.org/pft/elearning

See inside for

2009

E-Learning
Courses

UNITAR's courses are based on decades of experience in public finance and trade-related training. Thousands of finance-sector and trade officials have already benefitted from our e-Learning courses. So *why not you and your institution?*

Key Features of our e-Learning

UNITAR is pleased to announce and showcase a selection of the most sought after course titles for a global audience of finance and trade officials.

- Each online course will be conducted by UNITAR over the internet and will last up to six-weeks.
- High quality training content will be provided for each course, and will form the basis for study, discussions, group work and individual assessments.
- The learning environment will comprise finance and trade sector officials from all over the world (developing, emerging and industrialized nations) who will have a unique opportunity to study, share, and engage in practical discussions using our discussion board facility.
- Each course will be moderated by an international expert with an in-depth understanding of current challenges and issues.
- Each course will aim to deepen the skills and understanding of participants as well as allow them an opportunity to network and dialogue with other officials and co-participants so as to share country experiences and good practice in public finance and trade management issues.
- Each e-Learning course requires 40 to 50 hours of study time spread over a six-week period.
- A certificate will be awarded by UNITAR to successful course participants.
- Currently, UNITAR has developed over 1,000 hours of study material, which can be used by participants and learners for different purposes to suit their training needs.
- For additional information on course outline and dates and to register, visit our website at:

<http://www.unitar.org/pft/elearning>

UNITAR hopes that you find this to be an informative and useful guide to choosing the right course for you.

Course Fees: US\$ 400 per course per participant

Course dates available on our website

Now Accepting Online Registrations until slots are full at www.unitar.org/pft/elearning

Course Portfolio for 2009*

Courses on Financial Negotiations:



- International Negotiations: Practical Skills and Techniques
- Cross-Cultural Negotiation

Courses on Arbitration and Dispute Resolution:



- Arbitration and Alternative Dispute Resolution (Introductory Course)
- Arbitration and Alternative Dispute Resolution (Foundation Course)
- Negotiating for Conflict and Dispute Resolution

Courses on Debt Management and Poverty Reduction:



- Basic Course on Public Debt Management
- Effective Public Debt Management
- Understanding International Contracts and Loan Agreements
- Debt Rescheduling with the Paris Club
- Legal Aspects of Public Debt Management
- Millennium Development Goals and Debt Management
- Drafting and Negotiating Clauses of Loan Agreement
- International Players in Public Finance and Debt Management
- Audit of Public Debt

Courses on Financial Governance:



- Fundamentals of Corporate Governance
- Global Financial Governance

Courses on Public Financial Management:



- Negotiation of Financial Transactions
- Fundamentals of Risk Management
- Advanced Risk Management
- Fundamentals of the Money Market
- Fundamentals of the Bond Market
- Fundamentals of the Foreign Exchange Market
- Fundamentals of the Derivative Market
- Fundamentals of the Equity Market

Courses on Capital Market Development:



- Fundamentals of Capital Market Development and Regulation
- Advanced course on Capital Market Development and Regulation

* Course dates are available on our website at: www.unitar.org/pft/elearning

E-Learning Partnership Programme

The new UNITAR strategic plan calls for “building and strengthening strategic partnerships” with institutions from all sectors. Partnerships are already being expanded along North-South and South-South axes. A number of innovative training methodologies have been developed by UNITAR, and it is our intention to build a system of partnerships in several regions with a view to collaborate in offering joint e-Learning courses. UNITAR would like to reach out to institutions at several levels to take advantage of respective comparative advantages: joint content development; sharing of expertise and know-how; sharing pedagogical and technical expertise; providing jointly certified/accredited courses.

Some of our recent and current e-Learning partners include:

- West African Institute for Financial and Economic Management (WAIFEM) - Lagos, Nigeria
- Macroeconomic and Financial Management Institute of Eastern and Southern Africa (MEFMI) - Harare, Zimbabwe
- Pôle Regional de Formation en Gestion de la Dette en Afrique du Centre et de l’Ouest (Pôle-Dette) - Yaoundé, Cameroon
- Organisation internationale de la Francophonie (OIF) - Paris, France
- United Nations Environment Programme - Finance Initiative (UNEP FI) - Geneva, Switzerland
- United Nations Development Programme (UNDP) - Geneva, Switzerland
- South Centre - Geneva, Switzerland
- United Nations Economic and Social Commission for Asia and the Pacific (UN-ESCAP) - Bangkok, Thailand
- INTOSAI Development Initiative (IDI) - Oslo, Norway

Advantages of an e-Learning Partnership with UNITAR

- We can move your content from ‘binder’ into ‘browser’ format for online delivery.
- We can provide our pedagogical and technical support for joint conduct of online courses.
- We can help administer the learning experience of your participants in joint online courses.
- Last but not least, think of cost-effectiveness and greater outreach for you in your training activities, and greater flexibility in learning for your participants/constituency.

A Typical Partnership

In addition to its regular online courses, UNITAR also conducts courses in partnership with other institutions. One example of partnering with UNITAR could involve the partner providing its existing content and UNITAR providing its time-tested pedagogical approach and Learning Management System (LMS or e-Learning portal) for the conduct of joint e-Learning courses. Existing paper-based manuals and training material of partners have been converted into effective and impactful e-Learning courses by UNITAR in almost all its partnerships (see our partners listed above).



PÔLE-DETTE



UNEP **Finance Initiative**
Innovative financing for sustainability



Macroeconomic and Financial
Management Institute of
Eastern and Southern Africa



United Nations Economic and Social Commission
for Asia and the Pacific



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Knowledge to lead

Why e-Learning Makes Sense?

E-Learning refers to the use of the internet to deliver learning or training programmes. E-Learning involves moving the learning experience out of the traditional classroom and into the learner's world. It means the participant can learn at any time, any place and without geographical or scheduling barriers. It is learning that relies on the internet for accessing learning materials and interacting with experts and fellow learners. As a participant, you will be able to access our courses from any computer which has an internet connection (once you have a username and password from UNITAR). E-Learning offers a unique opportunity to interact with participants across the world, creating a network of participants with similar professional interests, but who may have different cultures and backgrounds.

Our Pedagogical Approach

UNITAR's pedagogical approach hinges on three levels of interaction. At the first level, the participant interacts with the training content. At the second level, the participant interacts with other participants to share experiences and learn in a contextual manner. At the third level, the participant interacts with international experts who moderate each e-Learning course for its entire duration. Our e-Learning courses thus attempt to create a networked learning environment, in which participants have the flexibility to learn at their own convenience and pace but also are able to interact with peers and experts through the discussion board facility.

Enrolment Steps and Payment Procedure

- 1 To enrol for one of our courses, fill out the registration form online at: <http://www.unitar.org/pft/elearning>
- 2 Pay via bank transfer to UNITAR to secure a slot in the course. Each course costs US\$ 400/-. Bank details will be provided by UNITAR following registration. Please make sure that UNITAR receives your payment immediately after registration.
- 3 Upon receipt of your payment, you will receive an email confirmation from UNITAR informing you about your acceptance in the course(s) you have registered for.
- 4 Accepted participants will receive their username and password before the start of the course. Successful participants will also receive a certificate from UNITAR following completion of the course.