**Annex 4**

**Quotation submission form**

Bidders are requested to complete this form, sign it and return it as part of their bid submission. The bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: Insert date

**Subject: Expert technical services to develop sound costing and financial analysis for the National Multisectoral Non-Communicable Disease Strategy and Action Plan for The Gambia**

RFQ No. RFQ/UNITAR/NCD/2022-01, dated 23 **February 2022**

We, the undersigned, declare that:

a. We offer to supply in conformity with the bidding documents, including the UN General Conditions of Contract.

b. Our quotation shall be valid for the period of time of Insert number of days which shall not be less than the specified in Annex 1 from the date fixed for the bid submission deadline as set out in the RFQ, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

c. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with UNITAR.

d. Our firm confirms that the offeror and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation.

e. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the Contract—has not been declared ineligible by UNITAR, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 3, Eligibility.

f. We embrace the UN Supplier Code of Conduct and adhere to the principles of the UN Global Compact.

g. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

h. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this RFQ and will not engage in any such activity during the performance of any Contract awarded.

I, the undersigned, certify that I am duly authorized by insert full name of the bidder to sign this quotation and bind insert full name of the bidder should UNITAR accept this quotation:

Name: : complete

Title: complete

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provide the name and contact information for the primary contact from your company for this quotation:

Name: complete

Title: complete

Email address: complete

Telephonen: complete