

**Evaluation Audit Trail Template: “Strengthening Road Safety – A Partnership to Build Capacity, Drive Innovation, and Deliver Meaningful Impact”
Evaluation Report**

(To be completed by the Project Management or other Road Safety partners.)

Following submission, the evaluator will consider and respond to all comments. This audit trail should be included as an annex in the final evaluation report.

The following comments were provided in track changes to the draft evaluation report; they are referenced by institution (“Author” column) and track change comment number (“#” column):

Author	#	Paragraph No.	Type pf comment (e.g. observation, question, wrong data, etc.	Comment/Feedback on the draft report	Evaluator response and actions taken
Angela	1	11, Figure 1	Spelling	In Outputs, “online” should be written all together	Agreed and change made.
Evelyn	2	29	Inconsistency	The geographical scope contradicts the result of the Participant Survey (p. 16) where participation is described as “dominated by respondents from three continents (87.3 per cent), namely, Africa, Asia and Latin America”.	Wording changed to “The geographical scope of UNITAR’s AB InBev road safety in-country events and projects...”
Estrella	3	29	Approach needs revision	Not recommend this approach. This may have an impact on funding for UNITAR and will transfer the full supervision of the project to a CIFAL. It is recommended in my view for UNITAR to have oversight of the project with the CIFAL as implementing partner...at least in relation to road safety projects.	Wording changed to “SDP to have oversight where there is a CIFAL presence, but for SDP to take the lead where there are no CIFAL centres”.
Estrella	4	32	Recommendation	Recommend to refer to UN framework as opposed to the WB?	Added “The United Nations guidelines on gender mainstreaming are similar”.
Estrella	5	35	Suggestion	There is a mix of examples from CIFAL Madrid or CIFAL in general that are not necessarily related to the ABI projects/partnerships – which causes confusion to the reader and fall under other road safety areas outside of the cooperation with ABI.	Noted. Two sentences deleted.

Estrella	6	37	Recommendation	Recommend avoiding comments like this that may diminish the impact of UNITAR in view of the donor	Added "and should seek collaboration with the larger ones". An evaluation has to be objective.
Estrella	7	37	Question	This is an amazing example but not sure if it is comparable -financially 500 million vs 1.7 million from AB InBev. Definitely a practice to look at. Not sure if this has to be included as the project may have similar principles but different forms of implementation	The objective of including this example is to show the scale of the road safety activities out there where UNITAR has no or little collaboration.
Estrella	8	38	Question	Is this entire paragraph about the WB needed in a UNITAR evaluation?	It demonstrates another area of needed collaboration.
Estrella	9	39	Suggestion	There are many toolkits available but are these the same in content? If not, preferable no to mention specific toolkits that tackle other aspects	The point about describing the toolkits is to show that linkages to those providing different information would make UNITAR's toolkit even stronger.
Estrella	10	39	Re-phrase needed	Rephrase this sentence to present it as a recommendation	Reformulated. However, in the findings section we do not present recommendations.
Estrella	11	41	Question	This seems to be a generalization about UNITAR. The evaluation should focus on the road safety initiative. Not sure if this statement is pertinent here.	Partly deleted.
Estrella	12	41	Question	The comment about the visibility of the CIFAL Network doesn't seem to fit a road safety evaluation.	Deleted.
Estrella	13	41	Comment	This is not necessarily accurate as the RS initiative seeks to work collaboratively with others. Organizations like WHO, GRSP and any foundation and/or country funded by these entities are not open nor willing to work on projects funded by the alcohol industry. Some of the	The wording is changed to reflect this and some parts deleted or amended.

			Information	<p>challenges faced are that some government offices or even participants/speakers are not willing to engage in a project/event in which the alcohol industry participates, especially when they are recipients of funds.</p> <p>UNITAR participates (I personally participate every month) in the coordinating meetings of the UN Road Safety Collaboration Group (UNSRC) comprised by UN agencies working in the field. We join global campaigns and support them as member of this group. No activity can involve or highlight our partners from the alcohol industry. This doesn't prevent collaboration and our engagement with others working in the field.</p>	Noted and wording expanded.
Estrella	14	41	Clarifications	<p>This is not due to competition. It is due to the nature of the partners UNITAR has that some other partners are not open to collaboration.</p> <p>I would suggest delete or rephrase this to reflect the challenge and not suggest that UNITAR intends to exclude important partners like WHO.</p>	<p>Re-phrased.</p> <p>Agreed and deleted</p>
Estrella	15	41	Comment	Not necessary to specify only 3 partners	Deleted.
Estrella	16	42	Question	Why making a reference to the CIFAL evaluation considering that the Donor is not even aware of such evaluation? It may cause confusion and that finding pertains specifically to the CIFAL network.	The previous CIFAL evaluation was discussed earlier under relevance and did make specific references to road safety.
Evelyn	17	42	Suggestions	<p>Perhaps this comment in relation to the AB inBev partnership should highlight the importance of UNITAR's role to create transnational relations between their CIFAL Centres and global corporations, such as AB inBev.</p> <p>In the same line - and for further research, it would be interesting to explore the impact and importance of the transferrable skills that this</p>	<p>Added</p> <p>"UNITAR can facilitate transnational relationships that can benefit global corporations and help to promote a multi-stakeholder approach at local level to resolving road safety problems."</p>

				transnational and multistakeholder approach might create at the local level through the CIFALs.	
Estrella	18	42	Comment	This pertains specifically to the CIFAL network and not to this project.	Added "in the context of the road safety project" . .
Estrella	19	43	Suggestion Information Information	I would suggest to re-phrase this line or delete. The Road Safety initiative started in 2017 with another donor- Diageo. A key objective of the partnership with Ab InBev was to expand the nascent work started	Paragraph amended to reflect these points.
Estrella	20	43	Information Question	This is in progress. As I finalize my Degree on Road Safety leadership and management, my research project is focusing on this. The university accepted that I write an overall strategy for UNITAR as my research project due in June. It is my hope to address this in the near term in consultation with different experts as part of my research work. Not sure if this can be included or I can report later on about this step.	Noted. This is better handled later as an action taken following the evaluation.
Estrella	21	43	Clarification	is this comment about the overall RS initiative of this project that is being evaluated here?	The RS project.
Estrella	22	43	Question	What is the criteria for modest or relevant in this document?	Modest is partly achieved intended outcomes or objectives. A table with definitions for ratings was included under methodology.
Estrella	23	44	Suggestion	This paragraph mixes two completely different projects and donors. Recommend to focus on the ABI projects	The paragraph describes activities prior to 2018 as context. It has been clarified that more than one donor is involved.

Estrella	24	48	Information	<p>The postgraduate programme lasts 9 months. Currently runs fully online from October 2019 to June 2020.</p> <p>When the programme was offered in a blended modality, it included 2 modules:</p> <ul style="list-style-type: none"> - 4 weeks face to face in Madrid <p>3 months research project</p>	<p>Added.</p> <p>Covered in a footnote.</p>
Estrella	25	48	Question	<p>If it is not funded by ABI, is this necessary? Or make the link to the project to make this comment fit in the evaluation and its intention</p>	<p>It is one of the few learning projects not funded by AB InBev but is very relevant in the overall context.</p>
Evelyn	26	50	Add missing concluding comment	<p>What do these numbers say about the effectiveness indicator? A conclusion in this paragraph is missing on how knowledge and skills of beneficiaries were enhanced, i.e. “55 per cent found that the events presented substantial amounts of new knowledge, skills and awareness”.</p> <p>New and relevant information, as well as applicability of knowledge on jobs are important findings that are related to UNITAR’s mission of developing individuals’ capacities.</p>	<p>Sentence added to explain these points.</p>
Estrella	27	57	Information	<p>https://unitar.org/about/news-stories/news/unitar-launches-toolkit-road-safety-management</p>	<p>Thank you – noted.</p>
Estrella	28	57	Revisions requested	<p>Needs revisions. This data applies only to the App. Doesn’t take into account the toolkit that is running since 2019.</p>	<p>Revised.</p>
Estrella	29	57	Request to differentiate online version from app	<p>There should be a distinction between the Management Practices for Safer Roads online version available at UNITAR’s virtual Environment (moodle platform) launched in July 2019 and the Mobile App launched in 2020.</p> <p>There are two different deliverables:</p>	<p>Document has been changed in several places to reflect the distinctions.</p>

				<p>Toolkit version in Moodle available in 5 languages launched in 2019</p> <p>App version available for Android and IOS systems available in English – launched in 2020</p> <p>I am afraid the results below are mixed. Angela can help to clarify the stats so we have beneficiaries trained through the full online toolkit And others who are users of the App.</p>	Oversight noted and several amendments made in the document.
Angela	30	57	Data clarification	I did share the separate information to Peter (@Katinka KOKE please, let me know if I need to reshare this with him). Indeed, the App data is different than the desktop. Also, the full name of the Toolkit has always to be used (Management Practices for Safer Roads Toolkit). The name “Safer Roads Toolkit” refers solely to the mobile app.	Noted. See comment above.
Estrella	31	58	Clarification	<p>Stats only refer to the App</p> <p>Stats about beneficiaries of the Toolkit online version are missing in the document</p>	See comment above.
Estrella	32	59	Wording change needed	Recommend to change this language as this was a key deliverable agreed with the donor	Language amended.
Estrella	33	63	Clarification	These examples relate to other projects outside of the collaboration with ABI	Yes, but the examples are nevertheless relevant.
Estrella	34	63	Wording queried	This is unclear and implies lack of transparency. A better understanding is needed	Wording changed and “transparency” dropped.
Estrella	35	77	Clarification	I would suggest to mention only on AB InBev. Diageo is also not the only other donor. There are 4 more donors. Not to mention all of them, just include ABI.	Agreed and amended.

Estrella	36	81	Information	The road safety Initiative has other major donors. ABI is one of 5. Is this comment about the Initiative as a whole or the partnership with ABI?	Wording amended.
Estrella	37	81	Revision needed	No, they are not. This needs to be revised	Amended. Footnote added.
Estrella	38	83	Revision needed	Recommend focus only on AB InBev and avoid mentioning Diageo since it pertains to ABI. Or make a general comment: The pandemic also led to the postponement of other road safety activities that were planned to take place on a face-to-face modality in different countries around the world.	Done. Deleted.
Estrella	39	86	Suggested order of paragraphs	This could be before para 83 as context	Moved to after first four sentences of para 83.
Estrella	40	87	As above	This could be also at the beginning before para 83 as context	As above.
Estrella	41	89	Information	This comment does not consider requests from governments from Latin America to implement projects in the region. Rather than over-emphasis, it is also about responding to needs and specific requests from Members States.	Re-worded.
Estrella	42	91	Clarification	Overall, it is unclear if this refers to the entire initiative of the ABI projects subject to this evaluation	Re-worded.
Estrella	43	91	Clarification	Which events? This is rather confusing.	Re-worded.
Estrella	44	91	Question	Which courses? ABI courses?	Re-worded.
Estrella	45	101	Information	It should be noted that the city pilots were set to start in 2020 when the pandemic started. The second phase of the partnership agreement started in late 2019 coinciding with the pandemic in a time where governments around the world were not focused on road safety. Also, given the	Noted.

			Recommendation	<p>nature of the pilot projects that includes data collection and, on the ground, -work, the pandemic made it impossible due to lockdowns and the public health crisis.</p> <p>Recommend to better reflect this here as it seems difficult to also assess performance in this particular item considering the public health crisis.</p> <p>Recommend the following: Overall, the potential for a substantial impact of the city pilots exists, but the public health crisis around the world that coincided with the start of the implementation of pilot projects in 2020 does not provide sufficient evidence of such impacts yet, which is rated modest based on the results to date.</p>	Recommendation accepted.
Estrella	46	102	Clarification	Overall initiative or ABI project?	<p>The survey was administered to beneficiaries of overall initiative (learning events)</p> <p>– re-worded and footnote added.</p>
Estrella	47	106	Suggestion	Should the funding for 2018-2019 (USD 939,173) be included as well? It represents one of the largest sources of funds for the Division for People.	Good idea! Done.
Estrella	48	106	Viewpoint on report to donor	The report presents statistics on the key outputs of a training organization: number of activities and beneficiaries. The impact of the pandemic is mentioned but it is not the objective of the report to present an assessment of the pandemic in road safety, which is done by many others. Revisit this comment.	Some re-wording but also some disagreement. The report should also assess progress against targets and reasons for any shortfalls.

Estrella	49	107	Wording	This is very confusing and misleading	Re-worded.
Estrella	50	107	Information	FYI and not to be included, New partnership are in place with Pernod Ricard (renewal of 2-year agreement confirmed a couple of weeks ago), Joie (funding confirmed for 2020 and 202 and discussions for expansion are taking place) and most recently a new donor has confirmed support (Aware).	Noted.
Estrella	51	108	Request to expand comment on CIFAL involvement	Only CIFAL Madrid and Philippines are mentioned. What about CIFAL Curitiba that has been involved with the Toolkit? CIFAL Shanghai, Istanbul and CIFAL Quito? Did not see any input from them.	Expanded to include all (also mentioned in text) exception was Quito – I did not get a substantial input.
Estrella	52	108	Clarification	Smaller in size or funding? This is not clear.	Funding – clarified.
Estrella	53	108	Clarification	Amongst themselves?	Deleted.
Estrella	54	109	Wording	Change the word. Considerations perhaps?	Changed to “concerns”.
Estrella	55	110	Request to expand statement	Is this the only reason why this cannot be distinguished? There are many other factors why measuring reduction in fatalities is difficult such as country lack of data, lack of minimum indicators and many others.	Wording expanded.
Estrella	56	110	Clarification	The road safety initiative includes all the projects with the other donors. It is recommended to specify that it is phase I of the partnership with ABI.	Agreed and rephrased
Evelyn	57	110	Comment	It should be important to include the versatility and resilience of the partnership to deliver educational services in the midst of a global pandemic. First, the successful shift of the traditional face-to-face into e-learning methodologies; and second, the adaptability of	Done.

				the training material into different contexts, including different languages.	
Estrella	58	112	Suggestion	Including the CIFAL network independent evaluation and finding makes this confusing and wonder the necessity of referring to it.	Road safety was an important element in the earlier evaluation and it was discussed earlier in this evaluation.
Estrella	59	114	Clarification	The overall initiative or the partnership with AB InBev?	Both.
Estrella	60	114	Clarification	This can be reviewed as it seems to be only referring to the App but not to the online toolkit Angela can help to clarify the stats.	Changed in various places as mentioned earlier.
Angela	61	114	Clarification	Same as before – have already sent the info but can re-send to Peter if necessary.	As above.
Estrella	62	116	Clarification	Only referring to the App and not including other tools developed	As above.
Estrella	63	116	Revise time line	Refer to my previous comment for correction. Still it is not a long time but the effective date of the launch of the online toolkit was July 2019. The App was then launched in 2020. A paragraph seems to be missing here on the use of the full desktop version of the toolkit, number of beneficiaries completing the online toolkit. This is only referring to the App.	Noted. November, 2020. Amended. Amended.
Estrella	64	116	Clarification	Only app used as reference	Revised.
Estrella	65	117	Wording	Please make a distinction between the Initiative and the projects under the partnership between ABI and UNITAR	Re-worded.
Estrella	66	117	Comment	There is a plan and strategy in place for the UNITAR-ABI partnership related activities.	Re-worded. This refers to an overall strategy for road safety

				An implementation strategy was shared with the evaluator	
Evelyn	67	Recommendation 1	Comment	Although the technological divide is more visible in disadvantaged regions, a methodological approach of face-to-face training should be strengthened across regions post-pandemic, and not being replaced by e-learning training. In my opinion, trust and the creation of social networks are strengthened through face-to-face interaction, including the consolidation of new partnerships.	I am in full agreement and have amended the text accordingly.
Estrella	68	Recommendation 4	Request for data	In the document there are not stats of participants using the online version of the toolkit. However, this refers to completion and certification of the online version. How do we reconcile this?	The stats have been added to the evaluation document.
Estrella	69	Recommendation 4	Request for revision	This should be revised as the 2021 sessions of the toolkit already include evaluation surveys and follow-up surveys.	Revised accordingly.