General Assembly high-level events: insights on work materials. How to support the PGA

Transition Workshop for the 78th Office of the President of the General Assembly

1 September 2023, UNHQ, New York
High-level Week 2023
UNGASS-32 preparatory process
March – June 2021 in NY

**March**
- Launch of the process for branding materials – options for banners, website, logos
- Circulation of PGA letter + concept note and draft program
- Launch of UNGASS page on PGA website
- PGA invitation letters to SG, ECOSOC, President of CoSP of UNCAC, the Executive Director of the UNODC

**April**
- 31 March, 3:00 p.m. - General Committee meeting on program of work + format of UNGASS and HLMs
- 7 April - GA meeting on business continuity
- PGA letter on the format of the UNGASS-32, circulation of draft decision
- TBC - 21 April or earlier - GA plenary meeting – decision on the format of UNGASS and HLM on HIV/AIDS

**May**
- DGACM - issuance of political declaration as L. document
- Logistical note by DGACM – opening of list of speakers; submission of pre-recorded video statements; travel advisory, accreditation, credentials.

**2-4 June**
- UNGASS 32 Against Corruption
- GA high-level meeting
- Provisional List of Speakers
- DGACM/Special Events Unit/Protocol/DGC/DESA/Security/Medical Office/EOSG/MALU coordination meeting

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**UNGASS-32 preparatory process**

**March – June 2021 in NY**

- Approving NY process timeline
- Launch of the process for branding materials – options for banners, website, logos
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**A special CoSP session – 7 May 2021**
The political declaration to be approved and transmitted to the General Assembly for adoption.

- Apr 5 - 16: Review of application and compilation of list (NGLS)
- Apr 16 - 22: Review of the list (UNODC)
- Apr 22 - 26: Review of the list (OPGA)
- Apr 26 - 30: PGA list to Member States for their consideration on a non-objection basis, and finalizes the approved list for NGLS (OPGA)

- May 4 - 18: Online registration period for accredited stakeholders
- TBC - SG's Note Verbal notifying the opening of the special session
- DGACM/Special Events Unit/Protocol/DGC/DESA/Security/Medical Office/EOSG/MALU coordination meeting

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**Mandate: Resolution 74/276**
Decision 74/568 – new dates
OPGA focal points (legal and substantive) arrange an introductory/coordination calls with DGC & DESA to discuss the mandate, agree on timeline and specific deadlines, as well as the text of the announcement to be drafted by DGC based on the resolution mandate, which could be replicated by DESA;

After the deadline, PGA letter on the results of the silence procedure is circulated asap. If objections are received, PGA circulates a revised list and announces the submission of the draft decision and its L.doc number, plus the date for the plenary meeting to let the GA take a final decision.

DGC launches the webpage, DESA reaches out to ECOSOC NGOs. Requests for accreditation/Registration process could be sent during at least 10 days period.

PGA letter is circulated, citing GA resolution mandate and launching silence procedure, until a specific date/time. Contact info of the focal points also needs to be included.

After the deadline, DGC sends the list to OPGA. [Always re-confirm that there are no ECOSOC-status NGOs in the list].

GA formal plenary meeting to take action on the PGA draft decision propose dto approve the list and amendments, if any.

Based on the GA decision, NGLS approves accreditation.

Tentative timeline for stakeholder participation in High-level meeting on universal health coverage in 2023

- June 2023
- Tentative timeline for stakeholder participation in High-level meeting on universal health coverage in 2023
- 21 September 2023, High-level meeting on UHC
Road to Kunming
Proposals

November
Morning Dialogue on Biodiversity and SDGs

January
Joint President’s Dialogue with Youth for Nature

March
Just Transition and the Future of Work

COP15
May 2021

December - UNGASS
Health and Nature - webinar on the impacts of nature loss on health

February
Business for Biodiversity - building partnerships roundtable discussion

April
Alongside Spring Meetings, Financing Nature Based Solutions
Planning and preparations of the processes and events

- Start planning early and before any other Office;
- Take the ownership of the process, including preparation;
- Engage with proponents, agencies, partners, stakeholders, confirm their roles in the process;
- Consult with the GA Affairs team & Communications
- Coordinate with Secretariat departments: DGACM, EOSG, DESA, DGC, Civil Society Unit, Special Events Unit, MALU, BCSS, Security.
- Suggest timeline, budget and work programme for the entire process, including follow-up.
Drafting Talking Points, Reports, Readouts, and Summaries

- Use the samples and follow the deadlines;
- Triple check the details. After submission, updates only if absolutely necessary,
- Role of counterparts, focal points, organizers;
- Working with partners and substantive offices for summaries and outcomes of the meetings;
- Formal readouts for PGA bilateral meetings.
Thank you!